



LOCAL EARNED INCOME TAX RESIDENCY CERTIFICATION FORM

TO EMPLOYERS/TAXPAYERS:

This form is to be used by employers and/or taxpayers to report essential information for the collection and distribution of Local Earned Income Taxes. This form must be utilized by employers when a new employee is hired or when a current employee notifies employer of a name and/or address change.

SECTION 1

EMPLOYEE INFORMATION – RESIDENCE LOCATION

NAME (Last, First)		EMPLOYEE #
FIRST LINE OF ADDRESS (REQUIRED) (Street Address required. PO Box is NOT Acceptable)		
SECOND LINE OF ADDRESS		
CITY	STATE	ZIP CODE
MUNICIPALITY (City, Borough, Township)		
COUNTY	PSD CODE	TOTAL RESIDENT EIT RATE

SECTION 2

EMPLOYER INFORMATION – EMPLOYMENT LOCATION

EMPLOYERNAME NESHAMINY SCHOOL DISTRICT		
BUILDING OF RECORD		
BUILDING ADDRESS		
CITY	STATE	ZIPCODE
MUNICIPALITY (City, Borough, Township)		
COUNTY BUCKS	WORK LOCATION PSDCODE	WORK LOCATION NON-RESIDENT EIT RATE

SECTION 3

CERTIFICATION

		DATE
PRINTED NAME	SIGNATURE OF EMPLOYEE	

For information on obtaining the appropriate MUNICIPALITY (City, Borough, Township), PSD CODES and EIT (Earned Income Tax) RATES, please refer to the Pennsylvania Department of Community & Economic Development website:

<http://munstatspa.dced.state.pa.us/FindLocalTax.aspx>